

**RULES
OF
AUSTIN PEAY STATE UNIVERSITY**

**CHAPTER 0240-05-01
TRAFFIC AND PARKING REGULATIONS**

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0240-05-01-.01 INTRODUCTION.

- (1) The purpose of these regulations is to facilitate the safe and orderly operation of Austin Peay State University ("The University") business and to provide parking facilities for this operation within the limits of available space.
- (2) The Office of Public Safety is responsible for implementation and enforcement of these regulations.
- (3) Any person operating a motor vehicle on the University campus is required to obey these regulations as a condition to parking or operating the vehicle on the campus.
- (4) The responsibility for locating a legal parking space rests with the operator of the motor vehicle. Lack of space will not be considered a valid excuse for violating any parking regulations.
- (5) The University shall have no responsibility for loss or damage to any vehicle or its contents operated or parked on APSU or on lots leased by APSU.

Authority: T.C.A. §§ 49-8-101(a)(2) and 49-8-203(a); and 40 C.F.R. § 85.1703 (defining motor vehicles).

Administrative History: Original rules filed March 14, 2018; effective June 12, 2018. Amendments filed July 28, 2022; effective October 26, 2022.

0240-05-01-.02 REGISTRATION OF VEHICLES.

- (1) All motor vehicles parked on APSU property during regular business hours as determined by APSU or on lots leased by APSU must have a current APSU permit and be registered with APSU. Housing lots require a valid parking permit twenty-four (24) hours a day, seven (7) days a week.
- (2) Guidelines for vehicle registration and obtaining a parking permit can be found on the APSU Parking and Transportation webpage.
- (3) Permits must be renewed at the beginning of each Fall semester and will be valid until the beginning of the following Fall semester so long as the registrant remains a student or an APSU employee.
- (4) APSU utilizes virtual permits which are attached to the vehicle license plate. Vehicles must have the license plate visible to the driving lane. Vehicles may back into a space or pull through a space if they meet one of the following:

(Rule 0240-05-01-.02, continued)

- (a) Have a state issued front license plate mounted on the vehicle; or
 - (b) Have a numbered APSU-issued front license plate. The plate can be obtained from the APSU Parking & Transportation office.
- (5) Permit holders are responsible for citations incurred with their permit and/or vehicle. Persons will also be held liable for a violation incurred by a vehicle, when that vehicle is reasonably shown to be associated to that person.
 - (6) Persons are entitled to only one (1) category of parking permit at a time. Persons will be identified by their primary affiliation with APSU. Graduate assistants and part-time student workers are eligible for student parking permits only.
 - (7) Permits are not transferable to any person other than the registrant.
 - (8) Only persons who are neither students, nor faculty/staff are entitled to a visitor parking permit.

Authority: T.C.A. §§ 49-8-101(a)(2) and 49-8-203(a). **Administrative History:** Original rules filed March 14, 2018; effective June 12, 2018. Amendments filed October 28, 2019; effective January 26, 2020. Amendments filed July 28, 2022; effective October 26, 2022.

0240-05-01-.03 PARKING ZONES.

- (1) Parking is permitted only in marked areas with painted control lines. Parking is not permitted in seeded areas or gravel service areas utilized by Physical Plant.
- (2) Faculty or Staff – Zone Color Red – Full-time faculty, staff, contract service employees, and adjunct instructors are authorized for this zone. Valid permits must be displayed during regular business hours as determined by APSU.
- (3) Resident Student – Zone Color Silver – Students who reside in the on-campus residence halls are authorized for this zone. Valid permits must be displayed twenty-four (24) hours a day, seven (7) days a week.
- (4) Commuter Student – Zone Color Green – Students who reside off campus are authorized for this zone. Valid permits must be displayed during regular business hours as determined by APSU.
- (5) Overflow – Zone Color Black – Any valid APSU permit is authorized for this zone. Valid permits must be displayed during regular business hours as determined by APSU.
- (6) ADA Accessible Parking – Zone Color Blue – Persons utilizing ADA spaces on campus must have a placard issued by any state. Students, faculty, and staff who have a state issued placard must be registered with APSU Parking Services and receive an APSU ADA Accessible parking permit. ADA Accessible Permit holders are authorized to park in any parking space on campus, except those spaces specifically reserved with a sign (example: Electric Vehicle Charging). Valid permits or state issued placards for ADA Accessible parking spaces must be displayed twenty-four (24) hours a day, seven (7) days a week.
- (7) Visitor Parking Spaces – Visitor parking permits are issued by Parking Services. Guidelines on how to obtain a visitor parking permit are found on the APSU Parking and Transportation website. Marked visitor spaces are enforced during regular business hours as determined by APSU.

(Rule 0240-05-01-.03, continued)

- (8) Reserved Parking – APSU may designate spaces or parking areas that are reserved for individuals, departments, or events.
- (9) Time-Limited Spaces – APSU may designate spaces that have a time limit for parking in those spaces.
- (10) Public Parking – APSU parking lots may be designated for paid public parking. These areas will utilize a pay-by-plate system and are open to members of the community. APSU parking permits will be valid in these lots without additional payment required.
- (11) Event Parking – APSU may reserve lots outside of regular business hours for paid event parking. All vehicles parked in these lots, regardless of having a valid APSU parking permit, may be required to pay for parking during event parking times.
- (12) Electric Vehicle Charging – Spaces are set aside for electric vehicles to charge. Electric vehicles that are charging do not need to be registered with APSU Parking & Transportation. Vehicles are limited to four (4) hours of charging and must be moved from a charging space after four hours have elapsed.
- (13) Yellow curbs, yellow or white striped areas, and yellow bumper blocks. No parking is permitted in these areas. These areas are enforced twenty-four (24) hours a day, seven (7) days a week. Marked services vehicles may park in these areas so long it does not hinder traffic flow or create a safety hazard.
- (14) Motorcycle Parking –
 - (a) All motorcycles are to be parked in a parking space in their designated zone or in motorcycle only parking spaces.
 - (b) Motorcycles are not to block stairways, sidewalks, or pedestrian access.

Authority: T.C.A. §§ 49-8-101(a)(2) and 49-8-203(a). **Administrative History:** Original rules filed March 14, 2018; effective June 12, 2018. Amendments filed October 28, 2019; effective January 26, 2020. Amendments filed July 28, 2022; effective October 26, 2022.

0240-05-01-.04 VEHICLE OPERATION.

- (1) All persons operating a motor vehicle on APSU property or in the campus area, which includes city streets running through APSU property, must be properly licensed operators.
- (2) Pedestrians have the right-of-way at established pedestrian crossings, except where regulated by traffic control lights or police officers.
- (3) The maximum speed limits on the APSU campus and city streets should be clearly marked. Streets interior to APSU campus are limited to twenty (20) mph. However, motor vehicles may not be operated at any speed which is excessive for the conditions which may exist as a result of weather, traffic congestion, pedestrians, etc.
- (4) Traffic control signs, devices, and directions of police officers must be obeyed.
- (5) All persons operating motor vehicles are responsible for maintaining control of the vehicle, safe operation, and observance of traffic control signs, barriers and devices.
- (6) Operating a motor vehicle in any area other than a street or a roadway intended for motor vehicles is prohibited.

(Rule 0240-05-01-.04, continued)

- (7) All accidents must be reported to APSU Police immediately (931-221-7786). All motor vehicle break-ins or incidents should also be reported immediately.

Authority: T.C.A. §§ 49-8-101(a)(2) and 49-8-203(a). **Administrative History:** Original rules filed March 14, 2018; effective June 12, 2018. Amendments filed July 28, 2022; effective October 26, 2022.

0240-05-01-.05 VIOLATIONS. The following non-exhaustive examples constitute classifications for violations of these regulations:

- (1) Parking Violations
 - (a) Out of Zone;
 - (b) Vehicle Not Registered;
 - (c) Not a Parking Space;
 - (d) License Plate Not Visible to Driving Lane;
 - (e) Loading Zone;
 - (f) Blocking Traffic;
 - (g) Parked Facing Traffic;
 - (h) Occupying Two (2) (or more) Spaces;
 - (i) Outside of Designated Space;
 - (j) Within Fifteen (15) feet of Fire Hydrant;
 - (k) Within Twenty (20) feet of Entrance/Exit/Intersection;
 - (l) On Seeded Areas;
 - (m) Parked in Visitor;
 - (n) Parked beyond Time Limits;
 - (o) Parked in Reserved Parking;
 - (p) ADA Accessible Parking Only; and
 - (q) Warning Only.
- (2) Moving Violations
 - (a) Failure to obey stop sign or traffic signal;
 - (b) Failure to yield to pedestrian in crosswalk;
 - (c) Traveling wrong way on one-way street;
 - (d) Operating a motor vehicle off a marked roadway;

(Rule 0240-05-01-.05, continued)

- (e) Speeding;
 - (f) Failure to yield right-of-way;
 - (g) Failure to obey lawful directions of a police officer;
 - (h) Failure of motorcycle operator or rider to wear required headgear; and
 - (i) Failure to yield to emergency vehicle.
- (3) Impounded Vehicle/Towed Vehicle
- (a) APSU may tow without advance notice those motor vehicles parked in a fire lane, designated ADA Accessible parking space, spaces reserved for designated vehicles or in such a manner as to impede the flow of traffic or to disrupt the orderly affairs of APSU.
 - (b) If a motor vehicle has unpaid parking citations, APSU may impound/tow the vehicle, if advance notice and opportunity to contest have been given. Windshield notices and/or other methods of notification will be used to provide the operator of the vehicle with advance notice of APSU's intent to tow and the operator's right to a hearing.

Authority: T.C.A. §§ 49-8-101(a)(2) and 49-8-203(a). **Administrative History:** Original rules filed March 14, 2018; effective June 12, 2018. Amendments filed October 28, 2019; effective January 26, 2020. Amendments filed July 28, 2022; effective October 26, 2022.

0240-05-01-.06 ENFORCEMENT.

- (1) The Office of Public Safety is tasked with enforcement of the parking regulations. The Director is authorized to selectively enforce or not enforce certain regulations and parking categories based on special events and circumstances that require special accommodations.
- (2) A motor vehicle parked in a manner which blocks a fire zone, emergency exit, flow of traffic, designated ADA Accessible parking space, spaces reserved for designated vehicles, or otherwise poses a danger or disrupts the orderly affairs of APSU may be impounded, immobilized, or towed.
- (3) A motor vehicle which has accumulated one hundred dollars (\$100.00) or more in unpaid citations may be immobilized or towed.

Authority: T.C.A. §§ 49-8-101(a)(2) and 49-8-203(a). **Administrative History:** Original rules filed March 14, 2018; effective June 12, 2018. Amendments filed July 28, 2022; effective October 26, 2022.

0240-05-01-.07 PENALTIES.

- (1) The below penalties constitute the greatest penalty to be assessed:
 - (a) Parked in visitor, maintenance, or emergency vehicle space: \$35.00
 - (b) Parked in ADA Accessible Space: \$200.00 - The fine for this parking violation is set by State law, T.C.A. § 55-21-108. As of July 1, 2008, the fine was set at \$200. The fine imposed under these regulations will increase or decrease automatically when increased or decreased by State law.

(Rule 0240-05-01-.07, continued)

- (c) Boot removal fee - \$75.00 for first violation in an academic year. \$125.00 for subsequent violations in the same academic year.
- (d) All other parking violations: \$25.00
- (e) All moving violations when written as an APSU citation: \$35.00
- (2) Other Penalties
 - (a) Any vehicle that has accumulated one hundred dollars (\$100.00) of unpaid fines and a minimum of two (2) parking citations, may be immobilized or towed in accordance with regulations under 0240-05-01-.06 Enforcement.
 - (b) Repeated violations of parking regulations will be grounds for towing away, impoundment, immobilization in accordance with regulations under enforcement.
 - (c) Students who persist in violating these regulations or commit a single violation under extreme circumstances will be referred to the Dean of Students' office for disciplinary action which may lead to suspension or dismissal from APSU.
 - (d) Any individual (student, faculty or staff) with outstanding citations will not be allowed to register a motor vehicle or purchase a parking permit until indebtedness is cleared.
 - (e) Repeated violations may result in the loss of parking privileges without a refund.

Authority: T.C.A. §§ 49-8-101(a)(2) and 49-8-203(a). **Administrative History:** Original rules filed March 14, 2018; effective June 12, 2018. Amendments filed October 28, 2019; effective January 26, 2020. Amendments filed July 28, 2022; effective October 26, 2022.

0240-05-01-.08 APPEALS.

- (1) Upon receipt of a citation, persons have five (5) class days to submit an appeal.
- (2) Appeal forms are completed and submitted electronically through the parking management software.
- (3) Issuing officers will be afforded the opportunity to comment on appeals before they are presented to the appeal authority.
- (4) The Student Tribunal shall hear and decide all student appeals.
- (5) Students may further appeal the Tribunal's decision to the Vice President of Student Affairs, or designee, within three (3) class days of the finding by Student Tribunal.
- (6) When APSU is not in session, the Dean of Students will hear and decide appeals.
- (7) Staff and visitors' appeals shall be heard by a committee consisting of the Faculty Senate President or designee, Staff Senate President or designee, and the Dean of Students or designee.
- (8) Anyone failing to appeal within five (5) class days of issuance of citation loses the right to appeal.
- (9) Boot release fines are not appealable.

(Rule 0240-05-01-.08, continued)

- (10) The appeal decision is final.

Authority: T.C.A. §§ 49-8-101(a)(2) and 49-8-203(a). **Administrative History:** Original rules filed March 14, 2018; effective June 12, 2018. Amendments filed July 28, 2022; effective October 26, 2022.

0240-05-01-.09 RESTRICTIONS. APSU streets or grounds may not be used by any firm, corporation or person for advertising or commercial purposes.

Authority: Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5 and Public Acts of Tennessee, 1807, Chapter 64. **Administrative History:** Original rules filed March 14, 2018; effective June 12, 2018.

0240-05-01-.10 SPECIAL OCCASIONS AND EMERGENCIES. On special occasions, for example: athletic events, concerts, graduation exercises, etc., and in emergencies, parking and traffic limitation may be imposed by the Office of Public Safety and Campus Police as required by the conditions which prevail.

Authority: T.C.A. § 49-9-209(e); Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; and Public Acts of Tennessee, 1807, Chapter 64. **Administrative History:** Original rules filed March 14, 2018; effective June 12, 2018.

0240-05-01-.11 PEDESTRIAN REGULATIONS.

- (1) Students and staff members must not endanger their safety or constitute an unreasonable impediment to lawful vehicular traffic by crossing streets at other than authorized lanes or by willfully walking or congregating in the streets.
- (2) Violations of these regulations will be cited through appropriate channels for disciplinary action.

Authority: Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5 and Public Acts of Tennessee, 1807, Chapter 64. **Administrative History:** Original rules filed March 14, 2018; effective June 12, 2018.