

**RULES
OF
THE TENNESSEE COMMISSION ON FIRE FIGHTING
PERSONNEL STANDARDS AND EDUCATION**

**CHAPTER 0360-01-01
GENERAL**

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0360-01-01-.01 ADDRESS.

- (1) All applicants shall ensure that their current address, email address, and contact information are on file with the Commission with the approved records management system (RMS).
- (2) Documents may be submitted to the Commission by first class mail, email, or via the RMS.

Authority: T.C.A. § 4-24-107. **Administrative History:** Original rule filed August 27, 1979; effective October 10, 1979. Amendment filed November 8, 1990; effective December 23, 1990. Repeal and new rule filed October 27, 2014; effective January 25, 2015. Amendments filed July 27, 2018; effective October 25, 2018. Amendments filed April 2, 2025; effective July 1, 2025.

0360-01-01-.02 MEETINGS.

- (1) The Commission shall hold at least one (1) regularly scheduled meeting during each calendar quarter. Each grand division of the state shall host at least one (1) of the regularly scheduled meetings annually.
- (2) The Commission shall establish the date, time, and location for each meeting.
- (3) The meetings shall be conducted in accordance with Roberts Rules of Order, as adopted by the Commission, and upon written agenda.
- (4) Minutes shall be made of each meeting in accordance with Roberts Rules of Order.

Authority: T.C.A. § 4-24-107. **Administrative History:** Original rule filed August 27, 1979; effective October 10, 1979. Amendment filed November 8, 1990; effective December 23, 1990. Amendments filed July 27, 2018; effective October 25, 2018. Amendments filed April 2, 2025; effective July 1, 2025.

0360-01-01-.03 REPEALED.

Authority: T.C.A. § 4-24-107. **Administrative History:** Original rule filed April 25, 2005; effective July 9, 2005. Repeal filed April 2, 2025; effective July 1, 2025.

0360-01-01-.04 APPEALS PROCESS.

Contested cases shall be governed by the relevant provisions of the Uniform Administrative Procedures Act, T.C.A. Title 4, Chapter 5.

Authority: T.C.A. §§ 4-24-101 and 4-24-107(3). **Administrative History:** Original rule filed December 14, 2009; effective March 14, 2010. Amendments filed July 27, 2018; effective October 25, 2018. Amendments filed April 2, 2025; effective July 1, 2025.