

**RULES
OF
THE STATE BOARD OF EDUCATION**

**CHAPTER 0520-01-07
CAREER AND TECHNICAL EDUCATION**

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0520-01-07-.01 ADMINISTRATION.

- (1) "Eligible Recipient" as used in this rule shall have the same meaning as defined in the Strengthening Career and Technical Education in Tennessee Plan ("The Tennessee State Plan").
- (2) Eligible Recipients seeking reimbursement for career and technical education programs shall submit a local application to the Commissioner of Education annually and adhere to the following requirements.
 - (a) The Eligible Recipient shall complete a comprehensive local needs assessment in accordance with requirements set forth by the Department of Education. The results of the comprehensive local needs assessment shall be used by the Eligible Recipient to develop the local application.
 - (b) The comprehensive local needs assessment and local application shall be developed by the Eligible Recipient in consultation with a local advisory committee. This committee shall provide advice on current job needs and on the relevancy of courses being offered by the Eligible Recipient. The local advisory committee shall be composed of members of the general public, including:
 1. Representatives of career and technical education programs, including, but not limited to teachers, career guidance and academic counselors, principals and other school leaders, district administrators, specialized instructional support personnel, and paraprofessionals;
 2. Representatives of local career and technical education programs at postsecondary institutions, including, but not limited to faculty and administrators;
 3. Representatives of the State or local workforce development boards and a range of local or regional business or industry partners;
 4. Parents and students;
 5. Representatives of special populations as defined in the federal Strengthening Career and Technical Education for the 21st Century Act;
 6. Representatives of regional or local agencies serving out-of-school youth as defined in the federal Workforce Innovation and Opportunity Act, homeless children and youth, and at-risk youth (as defined in section 1432 of the Elementary and Secondary Education Act of 1965); and,

(Rule 0520-01-07-.01, continued)

7. Representatives of Indian Tribes and Tribal organizations, where applicable, or any other representatives deemed necessary by the Eligible Recipient.
- (c) Eligible Recipients shall complete all annual local data reporting requirements as defined by the Department of Education, as well as other reporting requirements pursuant to federal and state legislation and the Tennessee State Plan.
- (d) Eligible Recipients shall acknowledge and adhere to assurances contained in the local application developed by the Department of Education regarding uses of funds and compliance with state and federal requirements and the Tennessee State Plan.

Authority: T.C.A. §§ 49-1-202, 49-1-302, and 49-11-101. **Administrative History:** Original rule certified October 31, 1975; effective January 14, 1976. Repeal and new rule filed March 16, 1992; effective June 29, 1992. Amendment filed September 6, 2007; effective January 28, 2008. Amendments filed December 10, 2020; effective March 10, 2021.

0520-01-07-.02 STUDENT ORGANIZATIONS.

The following organizations serve as a support for the instructional curriculum in the following career clusters:

- (1) Agriculture, Food, and Natural Resources: The Tennessee Association of FFA;
- (2) Marketing, Finance, and Business Management and Administration: DECA and Future Business Leaders of America;
- (3) Health Science: HOSA;
- (4) Education and Training and Human Services: Family, Career and Community Leaders of America;
- (5) Manufacturing, STEM, and Information Technology: Technology Student Association; and
- (6) Architecture and Construction, Human Services, Transportation, Distribution and Logistics, Hospitality and Tourism, Law, Public Safety, Corrections, and Security, Arts, Audio/Visual Technology and Communications: SkillsUSA.

Authority: T.C.A. §§ 49-1-302, 49-11-101, and 49-11-104. **Administrative History:** Original rule filed March 16, 1992; effective June 29, 1992. Amendment filed September 6, 2007; effective January 28, 2008. Amendment filed September 6, 2013; effective February 28, 2014.

0520-01-07-.03 WORK-BASED LEARNING AGREEMENTS.

For programs including work-based learning placements, local school systems shall have written agreements with the agencies providing the work-based learning experience. In addition, the student's parent or guardian shall sign an agreement authorizing participation by the student.

Authority: T.C.A. §§ 49-1-302 and 49-11-101. **Administrative History:** Original rule filed March 16, 1992; effective June 29, 1992. Amendments filed June 25, 2019; effective September 23, 2019.

0520-01-07-.04 COORDINATION AND SUPERVISION OF STUDENT WORK-BASED LEARNING EXPERIENCE.

- (1) Work-based learning coordinators shall be provided time during the regular school day to coordinate and supervise students involved in work-based learning placements.

(Rule 0520-01-07-.04, continued)

- (2) In a work-based learning program, a maximum of six (6) credits may be earned in any one (1) school year. At least one (1) credit shall be earned through related classroom experience which shall include a minimum of two (2) periods per week of classroom instruction if the school is on a period schedule, or a minimum of one (1) block per week of classroom instruction if the school is on a block schedule. A minimum of five (5) hours per week of supervised work experience shall be required for each additional credit earned. Students earning credits for work experience shall be supervised by a certified work-based learning coordinator. Work-based learning programs shall align with the Work-Based Learning Framework as defined in State Board of Education High School Policy 2.103, this Chapter, and shall adhere to all state and federal child labor laws.

Authority: T.C.A. §§ 49-1-302, 49-11-101, and 49-11-909. **Administrative History:** Original rule filed March 16, 1992; effective June 29, 1992. Amendments filed June 25, 2019; effective September 23, 2019. Amendments filed April 19, 2023; effective July 18, 2023. Amendments filed September 11, 2024; effective December 10, 2024.

0520-01-07-.05 SUMMER EMPLOYMENT IN AGRICULTURE, FOOD, AND NATURAL RESOURCES.

To qualify for extended employment, an agriculture, food, and natural resources teacher shall devote a minimum of forty (40), eight (8)-hour working days beyond the two hundred (200)-day contract required by the state for a regular teacher.

Authority: T.C.A. §§ 49-1-302, 49-11-101, and 49-11-104. **Administrative History:** Original rule filed March 16, 1992; effective June 29, 1992. Amendment filed September 6, 2007; effective January 28, 2008. Amendments filed September 6, 2013; effective February 28, 2014. Amendments filed June 25, 2019; effective September 23, 2019.

0520-01-07-.06 REPEALED.

Authority: T.C.A. §§ 49-1-302 and 49-11-101. **Administrative History:** Original rule filed March 16, 1992; effective June 29, 1992. Repeal filed August 31, 1999; effective December 29, 1999.