

**RULES
OF
THE UNIVERSITY OF TENNESSEE (CHATTANOOGA)**

**CHAPTER 1720-02-03
PARKING RULES**

TABLE OF CONTENTS

1720-02-03-.01	General	1720-02-03-.06	Appeals
1720-02-03-.02	Vehicle Registration and Parking Permits	1720-02-03-.07	
1720-02-03-.03	Parking Requirements and Limitations	through	
1720-02-03-.04	Parking Citations and Enforcement	1720-02-03-.15	Repealed
1720-02-03-.05	Penalties		

1720-02-03-.01 GENERAL.

- (1) These rules are intended to promote the safe and orderly parking of vehicles on the property of The University of Tennessee at Chattanooga (UTC); facilitate the safe and convenient operation of UTC business and services; and regulate parking on campus, with priority given to UTC business and services.
- (2) The UTC Department of Parking Services and the UTC Department of Public Safety implement and enforce these rules.
- (3) All persons parking vehicles and all persons owning vehicles parked on UTC property are subject to and required to comply with these rules.
- (4) All vehicle accidents, incidents, thefts, or break-ins that occur on UTC property should be reported immediately to the UTC Police Department [(423) 425-4357].
- (5) Wherever used in these rules:
 - (a) "Designated parking space" means an area, in either a paved or unpaved lot, delineated by UTC for parking for a single vehicle. In a paved parking lot, a designated parking space is delineated by straight white or yellow lines on both sides of the space. In an unpaved parking lot, a designated parking space is delineated by a wheel stop or parking block on one end of the space.
 - (b) "Registered license plate" means a license plate registered with the UTC Department of Parking Services to serve as the UTC parking permit for a registrant's vehicle.
 - (c) "Registered vehicle" means a vehicle registered with the UTC Department of Parking Services by a registrant.
 - (d) "Registrant" means a UTC student or employee to whom a UTC parking permit is issued.
 - (e) "Unregistered vehicle" means a vehicle not registered with the UTC Department of Parking Services.
 - (f) "UTC" means The University of Tennessee at Chattanooga.
 - (g) "UTC parking permit" means a registered license plate, or either a hangtag or decal issued by UTC, that has not expired and, when properly displayed on a vehicle, authorizes a vehicle to be parked in certain designated parking spaces on UTC property.

(Rule 1720-02-03-.01, continued)

- (h) "UTC property" means all land, grounds, structures, and any other physical property owned, controlled, or operated by UTC.
- (i) "Vehicle" means any type of vehicle, including but not limited to a motorcycle.

Authority: T.C.A. § 49-9-209(e); *Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; and Public Acts of Tennessee, 1807, Chapter 64. Administrative History:* Original rule filed September 15, 1976; effective October 15, 1976. Amendment filed August 22, 1980; effective December 1, 1980. Repeal and new rule filed May 27, 1986; effective August 12, 1986. Amendment filed November 17, 2008; effective March 30, 2009. Repeal and new rules filed February 23, 2018; effective May 24, 2018. Amendments filed September 30, 2019; effective December 29, 2019.

1720-02-03-.02 VEHICLE REGISTRATION AND PARKING PERMITS.

- (1) All vehicles parked on UTC property must have an unexpired UTC parking permit properly displayed, except as otherwise provided by law or UTC policy.
- (2) A registrant may register up to three (3) vehicles under a single UTC parking permit, but only one (1) of the vehicles registered under the permit may be parked on UTC property at a time. If more than one (1) vehicle registered under a single UTC parking permit are parked on UTC property at the same time, the registrant will be cited for a violation for each vehicle parked on UTC property beyond the one (1) vehicle allowed.
- (3) UTC students and employees must register vehicles with the UTC Department of Parking Services in order to obtain a UTC parking permit for a vehicle.
- (4) UTC parking permits may be obtained for a fee on the UTC Parking Services website (<http://www.utc.edu/auxiliary-services/parking/>), in person at the UTC Bursar's Office, or at a UTC parking garage or other location where a UTC pay-and-display parking permit station is located.
- (5) A registered license plate is properly displayed on a vehicle only if: (i) the registered license plate is clearly displayed and visible on the rear of the vehicle; and (ii) the vehicle is parked front first in a designated parking place. If a registered license plate is displayed on the rear of a vehicle, but the vehicle is parked back first in a designated parking place, the registered license plate is not considered properly displayed, and the vehicle will be cited for a violation. Hangtag parking permits must be displayed on the rearview mirror of the vehicle. Other types of UTC parking permits must be clearly visible from the outside of the vehicle. Expired UTC parking permits must be removed or covered so that only an unexpired UTC parking permit is displayed.
- (6) A specific expiration date is indicated on each UTC parking permit. A UTC parking permit is not valid after its expiration date.
- (7) A registrant is responsible for his or her registered vehicle and all parking violation citations relating to the parking of the registered vehicle. If the person operating the registered vehicle is other than the registrant when a parking violation is committed, both the operator and the registrant may be cited for the parking violation. However, UTC will not collect multiple fines for a single violation.
- (8) A registrant is responsible for his or her UTC parking permit and all violation citations relating to the use of the registrant's parking permit, and is prohibited from sharing or otherwise permitting the parking permit to be used by other persons. If the person using a UTC parking permit when a violation is committed is other than the registrant to whom the parking permit

(Rule 1720-02-03-.02, continued)

was issued, both the person who committed the violation and the registrant may be cited. However, UTC will not collect multiple fines for a single violation.

- (9) The owner of an unregistered vehicle is responsible for the unregistered vehicle and all parking violation citations relating to the parking of the vehicle. If the person operating an unregistered vehicle is other than the owner of the vehicle when a parking violation is committed, both the operator and the owner may be cited for the parking violation. However, UTC will not collect multiple fines for a single violation.
- (10) If a registrant is operating a vehicle other than his or her registered vehicle, then the registrant must display his or her UTC parking permit on the rearview mirror of the alternate vehicle and the parking permit must be clearly visible from the outside. Rule 1720-02-03-.02(10) does not apply to a situation in which a registrant is operating another person's vehicle, with permission, and that person's valid UTC parking permit is displayed on the rearview mirror.
- (11) A registrant whose UTC parking permit has been lost or stolen may obtain a replacement parking permit for a fee of three dollars (\$3.00) upon providing proof of loss of the previously-issued parking permit.

Authority: T.C.A. § 49-9-209(e), Public Acts of Tennessee 1839-1840, Chapter 98, Section 5, and Public Acts of Tennessee, 1807, Chapter 64. **Administrative History:** Original rule filed September 15, 1976; effective October 15, 1976. Amendment filed March 29, 1978; effective June 14, 1978. Amendment filed October 16, 1979; effective November 30, 1979. Amendment filed August 22, 1980; effective December 1, 1980. Amendment filed August 30, 1981; effective November 30, 1981. Amendment filed August 31, 1982; effective November 15, 1982. Amendment filed July 29, 1983; effective October 14, 1983. Amendment filed October 16, 1984; effective January 14, 1985. Repeal and new rule filed May 27, 1986; effective August 12, 1986. Amendment filed September 3, 1992; effective December 29, 1992. Repeal and new rules filed February 23, 2018; effective May 24, 2018. Amendments filed September 30, 2019; effective December 29, 2019.

1720-02-03-.03 PARKING REQUIREMENTS AND LIMITATIONS.

- (1) Persons are authorized to park a vehicle only in a designated parking space located in those areas or lots for which a UTC parking permit authorizes the vehicle to be parked. Lack of an available authorized designated parking space will not excuse a person from violating any of these rules.
- (2) A vehicle must not be parked in a manner that blocks or obstructs traffic, a street, sidewalk, fire hydrant, building entrance or exit, another vehicle, or fire lane, or in another manner that disrupts the orderly affairs of UTC.
- (3) Certain parking spaces are designated for motorcycles only, and motorcycles must be parked in those designated parking spaces.
- (4) Motorcycles must not be parked in any area not authorized for the parking of vehicles that are not motorcycles, including within the confines of the exterior perimeter of any building. Motorcycles must not be parked in a manner that blocks stairways, sidewalks, or pedestrian access.
- (5) Traffic control signs and devices and the directions of police officers must be obeyed when parking vehicles.
- (6) On special occasions (including but not limited to athletic events, concerts, and graduation exercises) or in emergency situations, the UTC Department of Parking Services or the UTC

Department of Public Safety may impose parking limitations more restrictive or permissive than in these rules, as they determine to be appropriate under the circumstances.

- (7) The UTC Department of Parking Services reserves the right to alter, block, reserve, or reallocate designated parking spaces on UTC property at any time.

Authority: T.C.A. § 49-9-209(e); *Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; and Public Acts of Tennessee, 1807, Chapter 64. Administrative History:* Original rule filed September 15, 1976; effective October 15, 1976. Amendment filed March 29, 1978; effective June 14, 1978. Amendment filed October 16, 1979; effective November 30, 1979. Amendment filed August 22, 1980; effective December 1, 1980. Amendment filed August 30, 1981; effective November 30, 1981. Amendment filed August 31, 1982; effective November 15, 1982. Amendment filed July 29, 1983; effective October 14, 1983. Amendment filed October 16, 1984; effective January 14, 1985. Repeal and new rule filed May 27, 1986; effective August 12, 1986. Amendment filed September 3, 1992; effective December 29, 1992. Amendment filed October 19, 1995; effective February 28, 1996. Repeal and new rules filed February 23, 2018; effective May 24, 2018.

1720-02-03-.04 PARKING CITATIONS AND ENFORCEMENT.

- (1) The following examples constitute violations of these rules which may result in a citation with the corresponding fine:

(a) No Valid Parking Permit Displayed/Properly Displayed	\$30
(b) Expired Parking Permit Displayed	\$30
(c) Displaying, Selling, or Purchasing a Stolen, Deactivated, Altered, Counterfeit, or Reproduced Parking Permit	\$100
(d) Vehicle Not Parked in a Designated Parking Space	\$30
(e) Vehicle Parked in Multiple Designated Parking Spaces	\$30
(f) Violation of Rule 1720-02-03-.02(2)	\$30
(g) Violation of Rule 1720-02-03-.02(8)	\$30
(h) Violation of Rule 1720-02-03-.02(9)	\$30
(i) Vehicle Parked in Unauthorized Lot or Space	\$30
(j) Vehicle Parked Over Posted Time Restriction	\$30
(k) Vehicle Parked in Fire Lane	\$40
(l) Vehicle Parked in Violation of Rule 1720-02-03-.03(2)	\$40
(m) Unauthorized Vehicle in Disability Parking Space	\$200
(n) Unauthorized Vehicle in Disability Loading Area	\$200
(o) Unauthorized Use of Disability Parking Permit	\$200

- (2) Immobilization and Towing of Vehicles

(Rule 1720-02-03-.04, continued)

- (a) UTC may tow or immobilize a vehicle without advance notice to the registrant (if a registered vehicle) or the owner/operator (if an unregistered vehicle) if the vehicle is parked:
 1. In a fire lane or in a manner which blocks a fire lane;
 2. In a manner that blocks an emergency exit;
 3. In a designated disability parking space or disability loading area;
 4. In a parking space reserved for designated vehicles;
 5. While displaying a stolen/deactivated/altered/counterfeit/reproduced UTC parking permit; or
 6. In such other manner that violates Rule 1720-02-03-.03(2).
- (b) If a vehicle is towed or immobilized without advance notice, the registrant (if a registered vehicle) or the owner/operator (if an unregistered vehicle) shall have the right to a hearing upon request to the UTC Department of Parking Services to contest the parking violation(s) for which the vehicle was towed or immobilized. A registrant/owner/operator may pay any fines, penalties, immobilization fees and/or towing charges required for the mobilization or release of the vehicle prior to the hearing. If the underlying parking citation for which the vehicle was immobilized or towed is successfully appealed, then UTC shall refund any fines, penalties, immobilization fees or towing charges paid by the registrant/owner/operator.
- (c) UTC may tow or immobilize a vehicle if sixty dollars (\$60.00) or more in unpaid parking citations have been issued relating to the parking of the vehicle and the appeal periods for such citations have expired, provided the registrant (if a registered vehicle) or the owner/operator (if an unregistered vehicle) has been provided advance notice and the opportunity to contest the citations.
 1. The registrant (if a registered vehicle) or the owner/operator (if an unregistered vehicle) shall first be notified in writing by a windshield notice (or other method of notice including without limitation e-mail) of UTC's intent to immobilize or tow the vehicle the next time it is found parked on UTC property, whether legally or illegally, and the right to a hearing within thirty (30) calendar days. If the registrant/owner/operator does not request a hearing or prevail at a hearing, the vehicle may be towed or immobilized the next time it is found parked on UTC property, whether legally or illegally.
 2. Registrants/owners/operators of vehicles towed or immobilized shall have the right to contest UTC's action at a hearing. A registrant/owner/operator may pay any fines, penalties, immobilization fees and/or towing charges required for the mobilization or release of the vehicle prior to the hearing. If the underlying parking citation for which the vehicle was immobilized or towed is successfully appealed, then UTC shall refund any fines, penalties, immobilization fees or towing charges paid by the registrant/owner/operator.
- (d) Registrants/owners/operators of vehicles that are immobilized pursuant to these rules will be required to pay an immobilization fee of fifty dollars (\$50.00) as a condition of the vehicle being mobilized.
- (e) A vehicle that is towed pursuant to these rules will be impounded in the UTC impound lot, subject to availability of space in the UTC impound lot. If there is no available space

(Rule 1720-02-03-.04, continued)

in the UTC impound lot, the vehicle will be towed to an impound lot not owned, controlled, or operated by UTC.

- (f) Impounded or immobilized vehicles will be released upon the registrant/owner/operator of the vehicle providing identification and paying to UTC all unpaid parking fines, penalties, immobilization fees, and towing charges. The release of a vehicle impounded in an impound lot not owned or operated by UTC will be subject to payment of additional fees or charges levied by the owner of the impound lot.

Authority: T.C.A. § 49-9-209(e); *Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; and Public Acts of Tennessee, 1807, Chapter 64. Administrative History:* Original rule filed September 15, 1976; effective October 15, 1976. Amendment filed October 16, 1979; effective November 30, 1979. Amendment filed August 22, 1980; effective December 1, 1980. Amendment filed October 16, 1984; effective January 14, 1985. Repeal and new rule filed May 27, 1986; effective August 12, 1986. Repeal and new rules filed February 23, 2018; effective May 24, 2018. Amendments filed September 30, 2019; effective December 29, 2019.

1720-02-03-.05 PENALTIES.

- (1) UTC parking citation fines that are not paid or appealed within fourteen (14) calendar days after issuance shall incur a late payment penalty of fifty percent (50%) of the fine amount.
- (2) A UTC student who fails to pay parking citation fines or late payment penalties will not be permitted to register for course work, receive credit, receive a degree, or obtain a transcript until all parking fines and penalties are paid, provided the parking citations giving rise to the fines and penalties are not subject to a pending appeal or the appeal period for such citations has expired.
- (3) A UTC employee who persists in violating these rules may be reported to his or her supervisor/department head, and outstanding parking citation fines and penalties may be collected through payroll deduction as provided under UTC policy.
- (4) UTC students who persist in violating these rules or commit a single violation that is extreme in nature may be referred to the UTC Dean of Students for disciplinary action, which may include but not be limited to suspension or dismissal from UTC or loss of the privilege of parking a vehicle on UTC property.
- (5) UTC students and employees with unpaid parking citation fines or late penalties will not be allowed to register a vehicle, renew their UTC parking permits, or purchase UTC parking permits, until all fines and penalties are paid.
- (6) UTC may pursue collection efforts on unpaid parking citation fines and penalties.

Authority: T.C.A. § 49-9-209(e); *Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; and Public Acts of Tennessee, 1807, Chapter 64. Administrative History:* Original rule filed September 15, 1976; effective October 15, 1976. Amendment filed March 29, 1978; effective June 14, 1978. Amendment filed October 16, 1979; effective November 30, 1979. Amendment filed August 22, 1980; effective December 1, 1980. Amendment filed August 30, 1981; effective November 30, 1981. Amendment filed August 31, 1982; effective November 15, 1982. Amendment filed July 29, 1983; effective October 14, 1983. Amendment filed October 16, 1984; effective January 14, 1985. Repeal and new rule filed May 27, 1986; effective August 12, 1986. Amendment filed September 3, 1992; effective December 29, 1992. Amendments filed November 17, 2008; effective March 30, 2009. Repeal and new rules filed February 23, 2018; effective May 24, 2018.

1720-02-03-.06 APPEALS.

- (1) Persons who want to appeal a parking citation must submit the appeal online at the UTC Department of Parking Services website (<http://www.utc.edu/auxiliary-services/parking/>) or in writing at the UTC Bursar's Office within fourteen (14) calendar days of the issuance of the citation. Persons who fail to appeal a parking citation within fourteen (14) calendar days of the citation's issuance forfeit their right to appeal the citation.
- (2) An appeal of a parking citation issued to a vehicle may be made either by the registrant (if a registered vehicle) or the owner/operator (if an unregistered vehicle).
- (3) The UTC Student Parking Appeals Board will review appeals of parking citations issued to UTC students. The members of the UTC Student Parking Appeals Board will be appointed in accordance with Rule 1720-02-05-.14.
- (4) The UTC Student Parking Appeals Board will set a hearing on each student appeal and will provide written notice to the student of the hearing date. Students may attend their appeal hearing and present evidence in support of their appeal. Students are not required to attend their appeal hearing, and a student may request that the Board consider the appeal based on the student's written appeal submissions. If a student fails to appear without advance notice to the Board, the Board will consider the appeal in the student's absence. All decisions of the Board are final and will be binding regardless of whether the student attended the hearing. The Board will provide written notice of its decision to the student.
- (5) The UTC Nonstudent Parking Appeals Board will adjudicate the appeals of parking citations issued to persons who are not UTC students. The members of the UTC Nonstudent Parking Appeals Board will be appointed by the UTC Chief Business Officer or his or her designee.
- (6) The UTC Nonstudent Parking Appeals Board will set a hearing on each nonstudent appeal and will provide written notice to the appellant of the hearing date. Appellants may attend their appeal hearing and present evidence in support of their appeal. Appellants are not required to attend their appeal hearing, and an appellant may request that the board consider the appeal based on the appellant's written appeal submissions. If an appellant fails to appear without advance notice to the board, the board will consider the appeal in the appellant's absence. All decisions of the board are final and will be binding regardless of whether the appellant attended the hearing. The board will provide written notice of its decision to the appellant.

Authority: T.C.A. § 49-9-209(e); *Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; and Public Acts of Tennessee, 1807, Chapter 64. Administrative History:* Original rule filed September 15, 1976; effective October 15, 1976. Amendment filed October 16, 1979; effective November 30, 1979. Amendment filed July 29, 1983; effective October 14, 1983. Repeal and new rule filed May 27, 1986; effective August 12, 1986. Amendment filed September 3, 1992; effective December 29, 1992. Amendments filed November 17, 2008; effective March 30, 2009. Repeal and new rules filed February 23, 2018; effective May 24, 2018.

1720-02-03-.07 REPEALED.

Authority: T.C.A. § 49-9-209(e). **Administrative History:** Original rule filed September 15, 1976; effective October 15, 1976. Amendment filed October 16, 1979; effective November 30, 1979. Amendment filed August 22, 1980; effective December 1, 1980. Amendment filed August 31, 1982; effective November 15, 1982. Repeal and new rule filed May 27, 1986; effective August 12, 1986. Amendment filed September 3, 1992; effective December 29, 1992. Amendment filed February 24, 1997; effective June 28, 1997. Amendment filed January 13, 1999; May 31, 1999. Amendment filed September 20, 1999; effective January 28, 2000. Amendment filed October 30, 2007; effective February 28, 2008. Amendments filed November 17, 2008; effective March 30, 2009. Amendment filed October 14, 2015;

(Rule 1720-02-03-.07, continued)

effective January 12, 2016. However, the University of Tennessee filed a 30-day stay of the rule; new effective date February 11, 2016. Repeal filed February 23, 2018; effective May 24, 2018.

1720-02-03-.08 REPEALED.

Authority: T.C.A. § 49-9-209(e), Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5 and Public Acts of Tennessee, 1807, Chapter 64. **Administrative History:** Original rule filed September 15, 1976; effective October 15, 1976. Amendment filed October 16, 1979; effective November 30, 1979. Amendment filed August 22, 1980; effective December 1, 1980. Amendment filed August 31, 1982; effective November 15, 1982. Repeal and new rule filed May 27, 1986; effective August 12, 1986. Amendment filed October 19, 1995; effective February 28, 1996. Amendment filed November 17, 2008; effective March 30, 2009. Repeal filed February 23, 2018; effective May 24, 2018.

1720-02-03-.09 REPEALED.

Authority: Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5 and Public Acts of Tennessee, 1807, Chapter 64. **Administrative History:** Original rule filed September 15, 1976; effective October 15, 1976. Repeal and new rule filed May 27, 1986; effective August 12, 1986. Repeal filed February 23, 2018; effective May 24, 2018.

1720-02-03-.10 REPEALED.

Authority: T.C.A. § 49-9-209(e); Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5; and Public Acts of Tennessee, 1807, Chapter 64. **Administrative History:** Original rule filed September 15, 1976; effective October 15, 1976. Repeal and new rule filed May 27, 1986; effective August 12, 1986. Amendment filed November 17, 2008; effective March 30, 2009. Repeal filed February 23, 2018; effective May 24, 2018.

1720-02-03-.11 REPEALED.

Authority: Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5 and Public Acts of Tennessee, 1807, Chapter 64. **Administrative History:** Original rule filed September 15, 1976; effective October 15, 1976. Amendment filed August 23, 1980; effective December 1, 1980. Repeal and new rule filed May 27, 1986; effective August 12, 1986. Repeal filed February 23, 2018; effective May 24, 2018.

1720-02-03-.12 REPEALED.

Authority: Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5 and Public Acts of Tennessee, 1807, Chapter 64. **Administrative History:** Original rule filed September 15, 1976; effective October 15, 1976. Repeal filed May 27, 1986; effective August 12, 1986.

1720-02-03-.13 REPEALED.

Authority: Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5 and Public Acts of Tennessee, 1807, Chapter 64. **Administrative History:** Original rule filed September 15, 1976; effective October 15, 1976. Amendment filed July 29, 1983; effective October 14, 1983. Repeal filed May 27, 1986; effective August 12, 1986.

1720-02-03-.14 REPEALED.

Authority: Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5 and Public Acts of Tennessee, 1807, Chapter 64. **Administrative History:** Original rule filed September 15, 1976; effective October 15, 1976. Repeal filed May 27, 1986; effective August 12, 1986.

1720-02-03-.15 REPEALED.

Authority: *Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5 and Public Acts of Tennessee, 1807, Chapter 64. Administrative History:* Original rule filed October 16, 1976; effective November 30, 1979. Amendment filed August 22, 1980; effective December 1, 1980. Amendment filed July 29, 1983; effective October 14, 1983. Amendment filed October 16, 1984; effective January 14, 1985. Repeal filed May 27, 1986; effective August 12, 1986.